



1. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Bednarcik, Mr. Richardson, Mr. Anderson, Mr. Geoller and Mr. Adair (Alt). Mr. Whipple, St Mary's County Staff Advisor, was present. Visitors present: Mr. Bildman (AirTec), Mr. Reed (S Aero), Mr. Hanson (pilot) –Attachment (1). Note the Vice Chairman resigned in June. Nominations and election planned for September meeting
2. June Minutes- Approved
3. CHAIRMAN'S REPORT
 - o Report (Mr. LaValle to provide spread sheet for action items)
 - o Mr. LaValle working a meeting with NAS to work MOA
4. PUBLIC COMMENT
 - o Mr. Hanson - Pilots lounge door needs securing
 - Piedmont to lock up gate and public lounge
 - No further Comment
5. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION REPORT
 - o Grant agreements for design projects are complete and headed to county commission
 - o Development review – No impacts to the airport
 - o Ops and Maintenance - No update
 - o Procurement office needs to be reengaged for the procurement of services RFP – Mr. Whipple working to expedite the process.
 - o Painting for runway and taxiway- Procurement order issued. ECD end of August
 - o Airport access control update - signage replacement on backorder
 - o Department strategic plan- Provided to committee for review
6. New Business
 - o None
7. Action Items
 - o Reviewed - No new action items
8. NEXT MEETING - The next meeting will be scheduled for 23 September 2013, 6 PM at the Walter F. Duke Terminal Building Conference Room. No meeting for August.
9. ADJOURNMENT- The meeting was adjourned at 1903.

Submitted,

A handwritten signature in black ink, appearing to read "Raymond Bednarcik", written over a horizontal line.

Raymond Bednarcik

Secretary

Approved,

A handwritten signature in black ink, appearing to read "Jacque La Valle", written over a horizontal line.

Jacque La Valle

Chairman

AIRPORT ADVISORY COMMITTEE

July 22, 2013

AGENDA

I. Call to Order

II. Review/Approval of Minutes (June Draft)

III. Chairman's Report

- Report of Safety Subcommittee on Disaster Preparedness Drill 2013
- Annual Inspection Report Update
- Planning and Development Subcommittee Report
- Report of representation of NAS Patuxent River Air Operations

IV. Public Comment

V. FBO and Leaseholder Report

- Airfield Operations Reports/Updates – New 2W6 Paint on Taxiway
- Update on Hangar Expansion Proposal

VI. Department of Public Works & Transportation

- Airport Capital Improvement Plan
- County Development Updates (TEC)
- Airport Operations and Maintenance
 - REOI Update
 - MMA Annual Safety Inspection Follow-up
 - Airport Access Control Update
 - FY2014 O&M - Runway/Taxiway repainting status
 - Strategic plan 2013-2018 update/discussion

VII. New Business

VIII. Action Items

IX. Next Meeting

- August summer recess
- Next meeting scheduled for Monday, September 23, 2013, 6:00 MP, WFDT Conference room

X. Adjournment